

Standards of Satisfactory Academic Progress

Policy Number:

Owner Department: Academic Affairs (chief academic officer)

Approved Date: October, 2010, July, 2012, May, 2017

Effective Date: Fall 2017

Approved By: President's Council

I. POLICY STATEMENT

Standards of Satisfactory Academic Progress (SAP), Academic Probation, and Dismissal Policy

The revised fall 2017 SAP policy adds general language that outlines academic probation and dismissal policies by program.

The revised fall 2014 SAP policy reinstates the requirement to maintain a cumulative grade point average (GPA) of 2.0 as part of the Standards of Satisfactory Academic Progress and Academic Probation and Dismissal Policy. Additionally it will remove the reference to attaining the (GPA) of 2.0 at the end of the 7th quarter and will eliminate the reference of the Retake/Pass grades as part of each level of Academic Probation and Academic Dismissal.

Retake examinations will not be offered to students taking courses in the Revised'14 Curriculum (Academic Policy – Retake Examinations Ver. 3 PC June 2014). All other components of the current Academic Probation and Dismissal Policy remain. Student in the Revised'10 curriculum will follow the previous SAP policy amended July 2012.

II. POLICY STATUS

Revised Satisfactory Academic Progress Policy dated April 2017.

Revised Satisfactory Academic Progress Policy dated July 2012.

Satisfactory Academic Progress Policy dated Oct. 2010

III. HISTORY/BACKGROUND

The revised fall 2017 SAP policy adds general language that outlines academic probation and dismissal policies by program.

The Rev. 14 curriculum eliminates the 21 credit load courses which previously impacted students' satisfactory academic progress when failing these courses. Additionally the change in offering courses twice a year will allow students the opportunity to retake the course at its next offering without having to sit out for an entire year

The SAP policy was amended in July 2012 to be effective with the fall 2012 academic year. That amendment changed the requirement to maintain a GPA of 2.0 with that of attaining a CIIPA by the end of the 7th quarter.

The SAP policy was amended in Oct. 2010 to be effective with the revised 2010 curriculum.

IV. DEFINITION(S)

GPA is calculated by multiplying the point value of the grade received by the number of credits for each course. To calculate the GPA, add the credits attempted; add the grade points earned, and divide the total points by the total credits.

V. PURPOSE

The purpose of the Standards of Satisfactory Academic Progress policy is to meet Federal regulations which require SCNM to apply a consistent policy of academic progress for completion of the degree and provide students with the opportunity to successfully complete the program within the guidelines of quality academic standards.

VI. SCOPE/KEY STAKEHOLDERS

This policy applies to all actively enrolled students at SCNM.

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VII. POLICY ITEMS

STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

SCNM is committed to excellence in educational quality and learning outcomes by providing a supportive academic environment to students. Federal regulations require SCNM to develop and apply a consistent policy of academic progress, which includes a quantitative measure (credit hours completed) as well as a qualitative measure (grade point average). To make satisfactory academic progress, SCNM students must take and successfully complete a cumulative number of required credits by the end of every calendar year and maintain a minimum career GPA (see Satisfactory Academic Progress for prescribed program of study). Failure to maintain either of these requirements will result in the student's being placed on academic probation and/or being academically dismissed.

AT RISK FOR UNSATISFACTORY ACADEMIC PROGRESS

SCNM students have the responsibility to recognize when they are experiencing academic difficulties and to initiate requests for assistance. Students are encouraged to seek assistance from their faculty members and the SCNM Student Success Center. When a student's class attendance, demonstrated competence, and/or rate of academic progress indicates he or she is not succeeding in a course, the faculty member is required to discuss the situation with the student and to report the student's concerns to the Dean of Students. The Dean will then connect the student with the appropriate resources to support his/her success.

Doctor of Naturopathic Medicine SATISFACTORY ACADEMIC PROGRESS ACADEMIC PROBATION

First Academic Probation

A student is subject to first academic probation if:

The student's cumulative GPA falls below 2.0 or

The student does not meet the minimum academic requirements for prescribed program of study or

The student fails a course/clerkship during his/her enrollment at SCNM or

The student fails to meet the Technical Standards of Admission for prescribed program of study

Students placed on first academic probation will receive notification from the Registrar's Office along with a notation on their transcript and will be required to meet with the [Student Advisor & Engagement Coordinator](#) for recommendations on how to improve their academic performance. Students are encouraged to meet with the Dean of Students to obtain additional academic assistance.

The Academic Probation notation remains on the student's transcript indefinitely. Students return to good standing when their cumulative GPA returns to 2.0 or higher and/or they pass previously failed course(s). Note: A student whose GPA projections shows an inability to recovery to 2.0 or higher in subsequent terms may be subject to dismissal.

Second Academic Probation

Students are placed on a second and final academic probation if:

The student's cumulative GPA falls below 2.0 for the second time or

The student does not meet the minimum academic requirements for prescribed program of study or

The student fails a course/clerkship while being on the first academic probation or

The student fails to meet the Technical Standards of Admission for prescribed program of study while on the first academic probation.

Students on academic probation for the second time will receive notification from the Registrar's Office along with a notation on their transcript and will be required to meet with the Student Advisor & Engagement Coordinator and the Dean of Students to discuss an academic agreement intended to improve performance. The Student Advisor & Engagement Coordinator will report recommendations to the Academic Policy and Progress Committee (APPC) to review and make additional recommendations as deemed necessary. Note: A student whose GPA projections shows an inability to recovery to 2.0 or higher in subsequent terms may be subject to dismissal.

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Students on probation who plan to continue the program at SCNM will be required to complete an Academic Agreement during their meeting with the Student Advisor & Engagement Coordinator. If the student is unable to continue in their prescribed program of study, the student may be placed on an Administrative Leave of Absence (ALOA) and therefore may not be eligible for financial aid. The student may be eligible to reenter their prescribed program of study as determined by the APPC and SCNM's ALOA policy as outlined in the catalog.

ACADEMIC SUSPENSION

A student may be subject to suspension due to the same reasons for academic dismissal (see below). The Academic Policy and Progress Committee makes the decision for suspension or permanent academic dismissal. Except where prior approval has been granted by the Dean of Students, a suspended or dismissed student will not participate in any SCNM-sponsored activities and will be barred from the College's property during the suspension period and/or after dismissal.

ACADEMIC DISMISSAL

Students demonstrating unsatisfactory academic progress will be considered for dismissal. While on academic probation for the second time, a student will be considered for dismissal if:

The student's cumulative GPA falls below 2.0 or

The student does not meet the minimum academic requirements for prescribed program of study or

The student fails a course/clerkship while being on second academic probation or

The student fails the same course for the second time during any portion of their enrollment at SCNM (a course includes any didactic course or clinical clerkship in the prescribed program of study) or

The student fails to meet the Technical Standards of Admission for prescribed program of study.

At any time in the program, SCNM reserves the right to dismiss a student when his/her academic record is deemed unsatisfactory. Likewise, a student whose total record shows considerable ability and marked improvement may be given special consideration.

Students subject to dismissal will receive a letter from the Registrar's Office. A copy of this letter will be forwarded to the Academic Policy and Progress Committee and the chief academic officer.

VIII. RESPONSIBILITY FOR IMPLEMENTATION

Chief academic officer

Academic Policy and Progress Committee

Student Advisor & Engagement Coordinator

Dean of Students

Faculty

Registrar

IX. APPROVAL BODY

Faculty Senate

Final approval: President's Council

X. DATE POLICY APPROVED

Updated policy approved by President's Council May 2017

Updated policy approved by President's Council

Updated policy approved by President's Council July 2012

Policy approved by President's Council October 2010

XI. RELATED POLICIES (non-mandatory)

Academic Probation and Dismissal Policy (July 9, 2012) Revised (2014)

Retake Examinations Revised (2014)

Grading Scale

XII. RELATED DOCUMENTS (non-mandatory)

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XIII. DATE EFFECTIVE

Effective Fall 2017
Effective Fall 2014-15 catalog

XIV. NEXT REVIEW DATE

Three years from the date of implementation and every three years thereafter.

XV. VERSION CONTROL AND CHANGE HISTORY

Version Control	Date Effective	Approved By	Amendment
1	Fall 2011	PC 10/2010	
2	Fall 2012	PC 07/2012	
3	Fall 2014		
4	Fall 2017	PC 05/2017	

XVI. POLICY AUTHOR/CONTACT

Please contact the chief academic officer to answer any specific questions