

## **SMOKE FREE CAMPUS**

Owner Department: Department of Human Resources

Effective Date: February 21, 2011

Approved By: President's Council

### **I. POLICY STATEMENT**

Southwest College of Naturopathic Medicine and Health Sciences (SCNM) is committed to providing and maintaining a safe and healthy work and learning environment for its students, faculty, staff, patients and visitors. Towards this end, the SCNM campus is smoke free. Consequently, use, distribution, or sale of tobacco, in College buildings or on College premises, without exception, is prohibited. This includes, but is not limited to sidewalks, parking lots, landscaped areas, recreational areas and buildings on any SCNM property and in SCNM owned, rented, or leased vehicles, and at events on premises

### **II. POLICY STATUS**

New

### **III. DEFINITION(S)**

Smoke free – Free of inhaling, exhaling, burning, or carrying or possessing any lighted tobacco product, including cigars, cigarettes, pipe tobacco, other lighted tobacco products and all vape products.

### **IV. SCOPE/KEY STAKEHOLDERS**

Students, faculty, staff, patients, visitors and attendees of events on campus. It is the responsibility of every member of the College community to conduct himself or herself in compliance with this policy.

### **V. POLICY ITEMS**

The College will post signs about the policy appropriately throughout campus.

### **VI. RESPONSIBILITY FOR IMPLEMENTATION**

The Director of Human Resources will develop administrative regulations and procedures as necessary to implement this policy, including provisions for notification, signage, disciplinary consequences, complaint procedures and enforcement.

### **VII. APPROVAL BODY**

President's Council

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### **VIII. DATE POLICY APPROVED**

December 15, 2010

### **IX. RELATED DOCUMENTS**

Employee Handbook

### **X. DATE EFFECTIVE**

February 21, 2011

### **XI. NEXT REVIEW DATE**

As necessary

### **XII. VERSION CONTROL AND CHANGE HISTORY**

Version Control	Approved By/Date	Date Effective	Amendment
1	President's Council/ December 15, 2010	February 21, 2011	
2	President's Council	6/24/2020	Minor Changes

### **XIII. POLICY AUTHOR/CONTACT**

Author – Office of Vice President of Finance and  
Administration Contact – Director of Human Resources