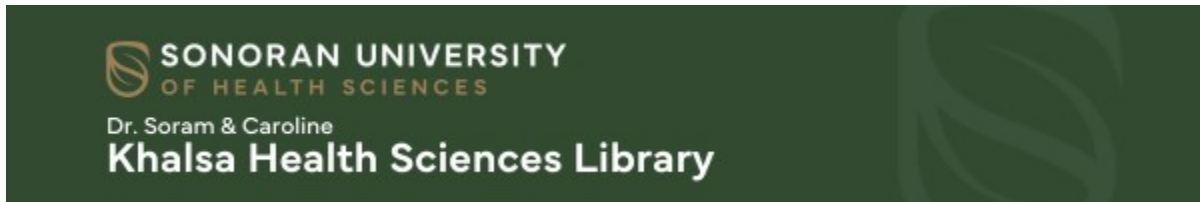


**From:** Library  
**Sent:** Tuesday, May 13, 2025 8:54 AM  
**To:** Library  
**Subject:** Sonoran University Library News: Tips, Tricks & Tidbits



*Providing the Resources You Need, Giving You the Power to Succeed.*

## NEWSLETTER Tips, Tricks & Tidbits May 13, 2025

### RESERVE AND REFERENCE ITEMS

Did you know that you can actually check out Reserve and Reference items from the Library? That is both **Reserve** (yellow dots) and **Reference** (blue dots). Yes, they can circulate for a period of 2 hours anytime throughout the day. After 3pm, you can keep it overnight until the next morning at 10am. Thus after 3pm Monday through Thursday, the item will be due before 10am Tuesday through Friday. **After 3pm Friday? Yes, you can have the item to Monday morning at 10am.** (Please Note that there are a few Reference items that cannot leave the Library at all and are marked accordingly.)

For these items, it is strictly first come, first serve exactly at 3pm. You cannot put a Hold on a Reserve or Reference item for later use if it is currently on the shelf. You can put a Hold on an item if it is currently checked out. You can renew (extend the checkout period) these items only once, and only in person with book in hand, and only if there is no Hold on the item.

Remember, if returned late, beginning 15 minutes after the due time, fines are charged at a rate of **\$1.00 per hour** (Library operating hours only) for Reserve and Reference items. Time flies when you're having fun, so watch those due times or those fines could grow fast, especially if you have more than one Reserve or Reference item checked out.



## BOOKDROP LOCATIONS

While the preference is for you to return materials directly in the hands of a Library Staff member, we recognize that is not always possible. The Library has two Book Drop locations for returning Library items. One is indoors, and the other is outdoors, for when the building is inaccessible.

1. In the Lim Commons, Second Floor, the Book Drop Slot, a metal handle on the wall, is located to the far right of the library entrance (at the east end of the hall).



2. Outside on the North East corner of the Lim Commons Building, there is a large brown Book Drop Box.



Please **DO NOT** leave library materials on the Library Front Desk when the desk is unattended.

**Please DO NOT** put **Reserve** and **Reference** items in the Outdoor Book Drop Box. This box is not checked as frequently as the indoor drop box, so your items could end up late with fines.

## BOARD REVIEW SERIES E-BOOKS

Don't forget that we have the complete Board Review Series (BRS) of books in electronic format in the Sonoran University Library's e-Resources collection. You will find the direct link on the Library's MySonoran Resources page as **BRS E-Books** in the A-Z Resources listing, and in the E-Books listing of links. The following are just some of the e-books included in the BRS series:



As always, e-books are generally not downloadable. But they are always available only through the Library's MySonoran webpage. Be sure to only link directly from the link provided.

## DID YOU KNOW: SOME E-BOOKS HAVE AUDIO READING ABILITIES

If you were not aware, some of the Electronic Books, available through the various databases, have Audio Readers imbedded by Chapter or Sections. Additionally, while listening to the Audio Reader, you can follow along as what is being read is highlighted. Here is an image example from the book **Current Medical Diagnosis & Treatment** available in the AccessMedicine database. See the audio reader button circled in blue with the section being read highlighted in green and the immediately word being read in blue:



# RESEARCH ARTICLES AND INTERLIBRARY LOAN (ILL)

## MEDICAL JOURNAL ARTICLES RESEARCH ON



Most of you should be familiar with Sonoran University Library's **iSearch** search engine, specifically with relation to its use as a tool to search our various medical journal articles databases. **iSearch** will help you find some free full text articles, as well as provide only citations and abstracts for other articles. For the latter, **iSearch** provides a link to order full text articles using the Library's InterLibrary Loan (ILL) service. One of the most notable of the databases searchable with **iSearch** is PubMed, a significant medical journals articles database put together by the National Center for Biotechnology Information (NCBI), a branch of the National Library of Medicine. PubMed is a major source of over 35 million citations of the most scholarly and rigorously scientific medical and science journals around North America, and even around the world, dating back to 1948. Most include abstracts, and many may include links to the full text articles; but be aware that some of these links might require you to register and pay a fee with the publisher, but there are many that will be completely free as open access resources.

If you choose to use this database a lot, you should consider setting up a free NCBI account to help you track, save and organize routine searches, set up an 'Alert' system to be notified of particular new articles, and more. Click the "Sign In to NCBI" link in the very top right corner of the webpage to register to create an NCBI account.



The Sonoran University Library's main focus, of course, are books, materials and resources related to the human biological sciences, medicine, naturopathic modalities, nutrition, with some business and spiritual resources as well, along with perhaps a few other topics. However, on occasion, you may need materials and resources that we cannot provide, or are on topics not in our field. That is why we still encourage you to utilize your local public library. A great internet resource is a website called WorldCat, at <http://worldcat.org>. WorldCat (public access) searches the records of thousands of library collections globally, but primarily in North America. Use to locate materials outside of the Sonoran University Library. Find what you want in a library near you with **WorldCat**, a global catalog of library collections. WorldCat is a union catalog that itemizes the collections of 72,000 libraries in 170 countries and territories that participate in the Online Computer Library Center global cooperative. Search for a book, recording, video, etc., open the link, enter your current zip code and you will see a listing of various libraries from nearest to furthest away, that has a copy. Usually, you should be able to link to that Library's website catalog to verify if it is currently on the shelf and available for check out. A powerful resource tool in a variety of facets. It should be a part of your everyday research tools.

## **APPOINTMENTS REQUIRED**

## **CANCELLATION ESSENTIAL**

### Contact the Library Directly

The Library is openly accessible. No appointment required for the open use area, including the copier/printer, computers, etc.

Library Study Rooms are **NOT** available on a 'first-come, first-serve' basis. A Reservation is **required**. Please make sure that you are [reserving study rooms inside the Library](#) due to space limitations and high demand.

You are still required to schedule an appointment date, time and length of time, in order to come in to utilize the Library Study Rooms only. If you are unable to keep your appointment, it is absolutely essential that you contact us at your earliest possible convenience to cancel. Available appointment spots are limited.

## **CONTACTING THE LIBRARY**

For any Library questions or assistance, please contact the library by e-mail as the primary method of communication. Due to the library's limited hours and staffing, the library staff is more likely to be able to respond by e-mail at most any time in the order they are received; though delays may occur. If extensive assistance by phone is necessary, scheduling an appointment during the above mentioned Library hours will be required. Teams appointments may be scheduled for Library video instruction.

- Library Home Page : <http://library.sonoran.edu>
- Library Catalog : <http://librarycatalog.sonoran.edu>
- Library Facebook Page: <http://facebook.com/sonoranlibrary>
- Library E-mail: [library@sonoran.edu](mailto:library@sonoran.edu)

If you have any questions, don't hesitate to ask.  
Come In And Enjoy Your Library Privileges!

Library Staff and Bookroom Hours:  
Monday-Friday: 8:00am-5:00pm  
Not staffed Saturday, Sunday, Major Holidays and Fall Break

Sincerely,  
Library Staff



Evidence-  
Based, Naturally

**Library Staff**  
Sonoran University Khalsa Health Sciences Library

**Sonoran University of Health Sciences**  
2140 E Broadway Rd. | Tempe, AZ 85282  
480-222-9247 (office) | 480-222-9447 (fax)  
[Library@Sonoran.edu](mailto:Library@Sonoran.edu)

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