

Immunization Requirements

Policy Number:

Owner Department: Office of the Executive Vice President/Human Resources

Approved Date/Effective Date: January 27, 2016/TBD

Approved By: President's Council

I. POLICY STATEMENT/PURPOSE

To safeguard the health of SCNM community members including students, staff, faculty and patients; to prevent communicable diseases that could interrupt the educational process; and to prepare students for participating in clinical experiences in area community clinics.

II. POLICY STATUS

New

III. HISTORY/BACKGROUND

SCNM has mandated proof of immunity or declination of vaccination to Hepatitis B and testing for Tuberculosis for student clinicians, clinical instructors and staff since 2003. The influenza vaccine has also been offered to students, faculty and staff. With the increased prevalence of measles infections in the last year, SCNM has sought to update its vaccination policy.

IV. DEFINITION(S)

Declination – to turn down or politely refuse to comply with policy item(s) for personal reasons.

Exemption – release from or exception made to policy item(s) for a specific reason, i.e., religious belief or medical need.

V. SCOPE/KEY STAKEHOLDERS

This policy applies to all students and employees.

VI. POLICY ITEMS

- A. All SCNM employees and students must document proof of measles (rubeola) immunity.
 1. Provide proof of immunity or
 2. Complete immunization injection(s) or
 3. Complete religious exemption or
 4. Complete medical exemption

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- B. All clinical students, clinicians and medical center staff must complete the following within the procedures outlined by their department:
1. Hepatitis B Surface Antibody
 - a. Provide proof of immunity or
 - b. Complete series of immunizations (3) or
 - c. Complete declination form
 2. Tuberculosis Screening Annually
 - a. Complete Purified Protein Derivative Tuberculosis Test (PPD) or Provide QuantiFERON result with questionnaire.
 - b. If reactive:
 - ❖ Provide current chest x-ray with questionnaire or
 - ❖ Provide QuantiFERON result with questionnaire
 3. SCNM encourages students to receive Tdap and Varicella immunization injections as well as receive annual influenza immunizations while on clinical rotations.
 4. Some extended site community clinics require proof of immunity to or a record of injection for:
 - a. Tdap
 - b. Varicella
 - c. Influenza
- C. Implementation:
1. As above
 2. Where deemed necessary by the Executive Council, (i.e., during an outbreak) employees and students without documented immunity may be withheld from attending campus and off site activities including work, class, and clinical education activities.

VII. RESPONSIBILITY FOR IMPLEMENTATION

Human Resources
Dean of Students
Admissions Department
Senior Staff Physician(s)
Division Director of Community Medicine

The Chief Human Resources Officer, in conjunction with the Chief Medical Officer, will develop administrative regulations and procedures as necessary to implement policy, including provisions for notification, signage, disciplinary consequences, complaint procedures and enforcement.

VIII. RELATED DOCUMENTS

Religious Exemption Form
Medical Exemption Form
Declination Form

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IX. NEXT REVIEW DATE

As necessary.

X. VERSION CONTROL AND CHANGE HISTORY

Version Control	Approved By/Date	Date Effective	Amendment
1	President's Council	TBD	
2			

XI. POLICY AUTHOR/CONTACT

Executive Vice President