**INSTRUCTIONS** - **All forms must be typewritten and submitted via email to** [IRBchair@sonoran.edu](mailto:IRBchair@sonoran.edu).

Researchers planning to collect, analyze, or bank human cells, tissues, fluids, DNA, or other human biological samples, whether taken prospectively or retrospectively with regard to IRB approval, must complete this form and include it with a New Protocol Application form.

**1. RESPONSIBLE PROJECT INVESTIGATOR (RPI)**

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| --- | --- |
| Last Name: | First Name: |

**2. PROJECT TITLE**

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1. **DESCRIBE THE MATERIALS** Describe the materials that will be collected, analyzed, or banked by this investigator.

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List additional Item 4 information on an attachment and check here:

**4. ANSWER EACH QUESTION BELOW**

4a. How and from where (name the entity) or from whom (describe the subject population) will the samples obtained?

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List additional Item 4a information on an attachment and check here:

4b. Check all that apply:

Samples are **unidentified** identifying information1 was not or will not be collected or, if collected by a repository, was not maintained and cannot be retrieved by the repository.

Samples are **identified** links to identifying personal information exist somewhere or will be collected and maintained.

**If identified,**

Samples are **unlinked**—provided to the investigator **without identifiers or codes** that can link to identifiers.

Samples are **coded**—provided to the investigator **with codes** that are linked to identifiers.

Samples are **identified**—provided to the investigator **with identifying personal information**.

4c. What is the intended use of the samples for purposes of the current protocol?

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List additional Item 4c information on an attachment and check here:

4d. Will the samples be destroyed after this purpose is served?  Yes  No

If No, answer questions 4(d)(1) through 4(d)(4), on the next page.

1 Identifying information is personal information that could be used to identify the donor by name, ID or patient number, or clear pedigree (relationship to a family member whose identity is known).

4d(1) How will the samples be stored?

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List additional Item 4d(1) information on an attachment and check here:

4d(2) Where will the samples be stored?

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List additional Item 4d(2) information on an attachment and check here:

4d(3) How long will the samples be stored?

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List additional Item 4d(3) information on an attachment and check here:

4d(4) Will additional purposes be devised for these samples over the long term?  Yes No

If Yes, explain:

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List additional Item 4d(4) information on an attachment and check here:

4e. Will any subject receive information from the analysis of their sample(s)?  Yes No

If Yes, explain:

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List additional Item 4e information on an attachment and check here:

4f. Who will “own” the samples and the data derived from them?

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List additional Item 4f information on an attachment and check here:

4g. Will the investigator of the research remain in control of the samples and data?  Yes No

If No, explain:

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List additional Item 4g information on an attachment and check here:

4h. Will the samples or data be shared with other Illinois investigators?  Yes  No

If Yes, explain how and with whom:

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List additional Item 4h information on an attachment and check here:

4i. Will the samples or data be shared outside of the University of Illinois?  Yes No

If Yes, explain how and with whom:

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List additional Item 4i information on an attachment and check here:

4j. Will the subjects have the option of specifying future use or non-use of the samples?

Yes  No

4k. Is all of this information clearly explained in the relevant consent form(s)?

Yes  No